



Nursing and Health Professions Division  
3322 College Drive, Vineland, NJ 08360  
856-691-8600

## **SO 227 Core Functions, Global Criteria, and Case Presentation**

Syllabus

Lecture Hours/Credits: 3/3

### **Catalog Description**

*Prerequisites SO 202, PY 205*

Students will examine the requirements the counselor considers in a variety of factors before deciding whether or not to admit the potential client for treatment. It is imperative that the counselor use appropriate diagnostic criteria to determine whether the applicant's alcohol or drug use constitutes abuse. All counselors must be able to describe the criteria they use and demonstrate their competence by presenting specific examples of how the use of alcohol and other drugs has become dysfunctional to a particular client. The determination of a particular client's appropriateness for a particular program requires the counselor's judgment and skill and is influenced by the program's environment and modality (i.e. inpatient, outpatient, residential, pharmacotherapy, detoxification, or day care). Important factors include the nature of the substance abuse, the physical condition of the client, the psychological functioning of the client, outside support/resources, previous treatment efforts, motivation, and the philosophy of the program. The eligibility criteria are generally determined by focus, target population, and funding requirements of the counselor's program or agency. Many of the criteria are easily ascertained. These may include the client's age, gender, place of residence, legal status, veteran status, income level, and the referral source. Allusion to following agency policy is a minimally acceptable statement. If the client is found ineligible or inappropriate for the program, the counselor should be able to suggest an alternative.

### **Textbook and Course Materials**

It is the responsibility of the student to confirm with the bookstore and/or their instructor the textbook, handbook, and any other materials required for their specific course and section.

Click here to see current textbook prices at [cccnj.bncollege.com](http://cccnj.bncollege.com).

### **Evaluation Assessment**

#### **Online Proctoring**

All courses offered at RCSJ, whether they are web-enhanced, hybrid, or fully online, may include assessments that make use of Online Proctoring. To find out more about Online Proctoring, and to learn about the minimum technical requirements, visit [rcsj.edu/elearning/online-proctoring](http://rcsj.edu/elearning/online-proctoring).

#### **Grading Distribution**

Grading to be determined by individual instructors.

Individual instructors may include the following assessment(s):

- Projects

- Exams
- Presentations and/or Papers

## Grading

The grading scale for each course and section will be determined by the instructor and distributed the first day of class.

## Rowan College of South Jersey Core Competencies

(Based on the NJCCC General Education Foundation - August 15, 2007; Revised 2011; Adopted 2014)

This comprehensive list reflects the core competencies that are essential for all RCSJ graduates; however, each program varies regarding competencies required for a specific degree. Critical thinking is embedded in all courses, while teamwork and personal skills are embedded in many courses.

1. **Written and Oral Communication:** Students will communicate effectively in both speech and writing.
2. **Quantitative Knowledge and Skills:** Students will use appropriate mathematical and statistical concepts and operations to interpret data and to solve problems
3. **Scientific Knowledge and Reasoning:** Students will use the scientific method of inquiry, through the acquisition of scientific knowledge.
4. **Technological Competency:** Students will use computer systems or other appropriate forms of technology to achieve educational and personal goals
5. **Society and Human Behavior:** Students will use social science theories and concepts to analyze human behavior and social and political institutions and to act as responsible citizens.
6. **Humanistic Perspective:** Students will analyze works in the fields of art, history, music, or theater; literature; philosophy and/or religious studies; and/or will gain competence in the use of a foreign language
7. **Historical Perspective:** Students will understand historical events and movements in World, Western, non-Western or American societies and assess their subsequent significance.
8. **Global and Cultural Awareness:** Students will understand the importance of a global perspective and culturally diverse peoples.
9. **Ethical Reasoning and Action:** Students will understand ethical issues and situations.
10. **Information Literacy:** Students will address an information need by locating, evaluating, and effectively using information.

## SO 227 Core Competencies

This course focuses on *three* of RCSJ's Core Competencies:

- **Written and Oral Communication**
- **Society and Human Behavior**
- **Global and Cultural Awareness**

**Student Learning Outcomes: Core Functions, Global Criteria, and Case Presentation**

<b>Successful completion of SO 227 will help students:</b>	<b>RCSJ Core Competencies</b>	<b>Evaluation / Assessment (Additional means of evaluation may be included by individual instructors)</b>
Define the process by which the client is determined appropriate and eligible for admission to a particular program.	<b>Written and Oral Communication</b>  <b>Society and Human Behavior</b>  <b>Global and Cultural Awareness</b>	Projects Exams Presentations and/or Papers
Apply the administrative and initial assessment procedures for admission to a program.	<b>Written and Oral Communication</b>  <b>Society and Human Behavior</b>  <b>Global and Cultural Awareness</b>	Projects Exams Presentations and/or Papers
Assess and explain to the client the following: general nature and goals of the program; rules governing client conduct and infractions that can lead to disciplinary action or discharge from the program; in a non-residential program, the hours during which services are available, treatment costs to be responsible to the client, if any; and client's rights.	<b>Written and Oral Communication</b>  <b>Society and Human Behavior</b>  <b>Global and Cultural Awareness</b>	Projects Exams Presentations and/or Papers
Identify and evaluate the procedures by which a counselor assesses an individual's strengths, weaknesses, problems, and needs for the development of a treatment plan.	<b>Written and Oral Communication</b>  <b>Society and Human Behavior</b>  <b>Global and Cultural Awareness</b>	Projects Exams Presentations and/or Papers
Identify, explain, and formulate the process by which a counselor and client identify and rank problems needing resolution, establish agreed upon immediate and long-term goals, and decide upon a treatment process and the resources to be utilized.	<b>Written and Oral Communication</b>  <b>Society and Human Behavior</b>  <b>Global and Cultural Awareness</b>	Projects Exams Presentations and/or Papers

<b>Successful completion of SO 227 will help students:</b>	<b>RCSJ Core Competencies</b>	<b>Evaluation / Assessment</b> (Additional means of evaluation may be included by individual instructors)
Apply the utilization of special skills to assist individuals, families, or groups in achieving objectives through exploration of a problem and its ramifications, examination of attitudes and feelings, consideration of alternative solutions; and decision-making.	<b>Written and Oral Communication</b>  <b>Society and Human Behavior</b>  <b>Global and Cultural Awareness</b>	Projects Exams Presentations and/or Papers
Assemble activities which bring services, agencies, resources, or people together within a planned framework of action toward the achievement of established goals.	<b>Written and Oral Communication</b>  <b>Society and Human Behavior</b>  <b>Global and Cultural Awareness</b>	Projects Exams Presentations and/or Papers
Recognize and implement those services which respond to an alcohol and/or other drug abuser's needs during acute emotional and/or physical distress.	<b>Written and Oral Communication</b>  <b>Society and Human Behavior</b>  <b>Global and Cultural Awareness</b>	Projects Exams Presentations and/or Papers
Discuss provision of information to individuals and groups concerning alcohol and other drug abuse and the available services and resources.	<b>Written and Oral Communication</b>  <b>Society and Human Behavior</b>  <b>Global and Cultural Awareness</b>	Projects Exams Presentations and/or Papers
Identify the needs of a client that cannot be met by the counselor or agency and assisting the client to utilize the support systems and community resources available.	<b>Written and Oral Communication</b>  <b>Society and Human Behavior</b>  <b>Global and Cultural Awareness</b>	Projects Exams Presentations and/or Papers
Illustrate the ability to chart the results of the assessment and treatment plan, writing report, progress notes, discharge summaries and other client-related data.	<b>Written and Oral Communication</b>  <b>Society and Human Behavior</b>	Projects Exams Presentations and/or Papers

<b>Successful completion of SO 227 will help students:</b>	<b>RCSJ Core Competencies</b>	<b>Evaluation / Assessment</b> (Additional means of evaluation may be included by individual instructors)
	<b>Global and Cultural Awareness</b>	
Identify and employ consultation with other professionals in regard to client treatment and services.	<b>Written and Oral Communication</b>  <b>Society and Human Behavior</b>  <b>Global and Cultural Awareness</b>	Projects Exams Presentations and/or Papers

### Topical Outline

- Screening: The process by which the client is determined appropriate and eligible for admission to a particular program.
- Intake: The administrative and initial assessment procedures for admission to a program.
- Orientation: Describing to the client the following: general nature and goals of the program; rules governing client conduct and infractions that can lead to disciplinary action or discharge from the program; in a non-residential program, the hours during which services are available, treatment costs to be responsible to the client, if any; and client's rights.
- Assessment: The procedures by which a counselor assesses an individual's strengths, weaknesses, problems, and needs for the development of a treatment plan.
- Treatment Planning: The process by which a counselor and client identify and rank problems needing resolution, establish agreed upon immediate and long-term goals, and decide upon a treatment process and the resources to be utilized.
- Counseling: (Individual, Group, and Significant Others): The utilization of special skills to assist individuals, families, or groups in achieving objectives through exploration of a problem and its ramifications, examination of attitudes and feelings, consideration of alternative solutions; and decision-making.
- Case Management: Activities which bring services, agencies, resources, or people together within a planned framework of action toward the achievement of established goals.
- Crisis Intervention: Those services which respond to an alcohol and/or other drug abuser's needs during acute emotional and/or physical distress.
- Client Education: Provision of information to individuals and groups concerning alcohol and other drug abuse and the available services and resources.
- Referral: Identify the needs of a client that cannot be met by the counselor or agency and assisting the client to utilize the support systems and community resources available.
- Report and Record Keeping: Charting the results of the assessment and treatment plan, writing report, progress notes, discharge summaries and other client-related data.

### **Affirmative Action Statement**

The Board of Trustees is committed to providing a work and academic environment that maintains and promotes affirmative action and equal opportunity for all employees and students without discrimination on the basis of certain enumerated and protected categories. These categories are race, creed (religion), color, national origin, nationality, ancestry, age, sex (including pregnancy and sexual harassment), marital status, domestic partnership or civil union status, affectional or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, genetic information, liability for military service, or mental or physical disability, including AIDS and HIV related illnesses.

For questions concerning discrimination, contact Almarie J. Jones, Special Assistant to the President, Diversity and Equity/Title IX and Compliance, 856-415-2154 or [ajones@rcsj.edu](mailto:ajones@rcsj.edu) or (Cumberland) Nathaniel Alridge, Jr., JD, Director, Diversity and Equity/Title IX and Judicial Affairs, 856-691-8600, ext. 1414 or [nalridge@rcsj.edu](mailto:nalridge@rcsj.edu). For disability issues or any barriers in the learning or physical environment related to a document condition/disability please contact: Gloucester campus – Dennis M. Cook, Director, Department of Special Services, ADA/504 Officer at 856-415-2265 or [dcook@rcsj.edu](mailto:dcook@rcsj.edu); or Cumberland Campus – Meredith Vicente, Senior Director, Physical & Learning Disabilities, Center for Academic & Student Success (CASS) at 856-691-6900 ext. 1282 or [mvicent1@rcsj.edu](mailto:mvicent1@rcsj.edu)

### **Department of Special Services**

The Department of Special Services, located in the Enrollment and Student Services building, within the Testing Center, welcomes students of all abilities. The staff members in Special Services are committed to providing support services and ensuring equal access to eligible students with documented conditions/disabilities as outlined by the Americans with Disabilities Act (ADA) and the Americans with Disabilities Act with Amendments Act (ADAAA). For more information, please visit our website-[Department of Special Services](#) or call 856-691-8600 x1445 or x1487.

## Reporting Allegations of Sexual Assault Resource Referrals (8/2020)

### Cumberland Campus

There are multiple safe places for students to report allegations of sexual assault, both on and off campus. Reports of sexual assault can be made to any of the following offices listed in the chart below.

All students are encouraged to report alleged crimes on campus. Employees must report crimes that pose an immediate threat to the campus to the Security Office, the local Police Department or the Sheriff's Office.

Service	Resource	Phone Number/Location/Website
<b>Non-Confidential Reporting</b>  Law Enforcement	Vineland Police Dept.	856-691-4111
	Millville Police Department	856-825-7010
	Cumberland Co. Sheriff's Office	856-451-4449
	Cumberland County Emergency Services	<b>9-1-1</b>
	Cumberland Campus Security 856-200-4706 (Direct)	Andres Lopez, Director Safety and Security 856-691-8600, ext. 1777
<b>Non-Confidential</b>  On-Campus Reporting Support Services	Almarie J. Jones Special Assistant to the President Diversity and Equity, Title IX and Compliance	856-415-2154 College Center, room116 <a href="mailto:ajones@rcsj.edu">ajones@rcsj.edu</a>
	Nathaniel Alridge, Jr., JD, Director Diversity and Equity, Title IX and Judicial Affairs	856-200-4712 <a href="mailto:nalridge@rcsj.edu">nalridge@rcsj.edu</a> Academic Building, 2 <sup>nd</sup> floor
	Kellie W. Slade Executive Director Student Services, Student Life	856-200-4615 <a href="mailto:kslade@rcsj.edu">kslade@rcsj.edu</a> Student Life Building (near gym)
<b>Confidential</b> On-Campus Counseling and Support Services	Heather Bense, LCSW, ACS Director	856-200-4759 <a href="mailto:hbense@rcsj.edu">hbense@rcsj.edu</a> <a href="#">Academic Building downstairs</a>
	John Wojtowicz, LSW, VACW Mental Health Counselor	—————
	<b>Student Counseling and Wellness Center</b>	856-200-4760 <a href="mailto:jwojtowicz@rcsj.edu">jwojtowicz@rcsj.edu</a>  <b>Academic Building – 1<sup>st</sup> floor</b>
<b>Confidential</b> Off-Campus Full-Service Support	<b>Center for Family Services – Services Empowering Rights of Victims (SERV)</b>	24/7 Hotlines <b>Cumberland Co. – 1-800-225-0196</b>  Camden & Glo. Co. 1-866-295-7378 <a href="http://centerffs.org/serv">centerffs.org/serv</a>
<b>Sexual Assault Nurse Examiner on Site</b>	<b>Inspira Medical Center Vineland</b>	<b>1505 W. Sherman Ave., Vineland, NJ 856-641-8000</b>